

## **Salem Lutheran Church Council Meeting Minutes of August 16, 2018**

*Council Mission Statement: "We exist, with God's help, to provide leadership for the Salem Lutheran Church congregation."*

The regular meeting of the Salem Lutheran Church Council was called to order at 6:00 p.m. on August 16, 2018 at Salem Lutheran Church by President Ken Stebbins.

**Present:** Randy Holmwig, Mark Carlson, Meriellen Pisarek, John Wojciak, Kris Schmidt, Terry Tichenor, Ken Stebbins, Di Hein, Sherri Godfrey. Also present Debra Flam. **Absent:** Pastor Mike Briggs

**Opening Prayer** was led by Di Hein.

**Congregational Input:** None

**Additions to Agenda:** Debra Flam was present to discuss the requirements of the title company with regards to the sale of the donated property. A motion that Ken Stebbins, President of Salem Lutheran Church Council, is recognized as a designated delegated official with the authority to sign the Delegation of Authority Letter pertaining to the sale of property located at 22094 Shady Walk Circle, Deerwood, MN 56444 was seconded. Motion carried.

### **Approval of Minutes:**

- The following actions were recently taken by written agreement of the Council without the benefit of a face to face meeting: To have one service at 9:00 a.m. on August 12, 2018. The following members of the Council have given their written consent to the action—Randy Holmwig, Mark Carlson, Meriellen Pisarek, Kris Schmidt, Terry Tichenor, Ken Stebbins, Di Hein, Sherri Godfrey, and Pastor Mike Briggs. The Action by written agreement is hereby recorded and ratified by the Council.
- Motion to approve Council Minutes from the August 2<sup>nd</sup> special meeting was seconded. Motion carried.
- Motion to approve Council minutes from the August 7<sup>th</sup> special meeting was seconded. Motion carried.
- Motion to approve Council minutes from July 19<sup>th</sup> was seconded. Motion carried.

### **Treasurer's Report:**

- Item 7105 office expenses is a little higher this month due to a large supply order.
- Item 7205 \$300.00 was spent to spray the outside of the church for insects.
- There were five Sundays, this month. The envelope giving was great this month.
- Motion to accept the Treasurer's Report was seconded. Motion carried.
- Discussion regarding the need to do a corporate contact change for the church credit card as Greg was the primary contact. Motion Pastor Mike be designated as primary person for the Salem's corporate credit card account was seconded. Motion carried.
- Paul does not have information on Summerfest yet. He offered to come to the September meeting to give a full report.
- Discussion regarding the small usage of the washer and dryer in the back room of the kitchen. Kitchen coordinators would like to remove the washer and dryer to create more storage space. Council approved removing the washer and dryer.

### **Pastor's Report:**

- Pastor Mike was absent from the meeting. However, Council liked the new way new members are being welcomed to Salem. 2 people were received into membership at Salem on July 31<sup>st</sup>, Leah Burt and Colin Barnett. The Welcome Team found we were losing folks who would like to

join due to schedule conflicts for orientation class and new member Sundays, and to the long wait for the next class (up to 6 months). They decided to try a new process for receiving new members quickly. When a person indicates an interest to join Salem a pastoral visit will be scheduled. At that visit the pastor will get to know the person, answer questions, receive household information, and begin orienting them to Salem. If they want to join Salem, they will become a member at that time. They'll be matched with a "befriender" (ideally a Salem member they already know) who will help assimilate the new member(s) into the life of the congregation for a year by inviting them to church and social functions, worshipping together, etc. When there are a minimum of 6 new members, a New Member Sunday will be scheduled for public recognition of the group.

**Staff Reports:**

**Whitney Cragun - Children & Youth Faith Formation Coordinator:**

- None

**Committee Reports:**

- **Memorial:**
  - Donated \$1,000.00 towards benches in the Columbarium area.
  - Donated \$6,000.00 towards the new sign.
- **Columbarium:**
  - Memorial Committee donated \$1,000.00 towards benches. Committee is currently researching the types of benches that would be best suited for the Columbarium area.
- **Praise and Worship:**
  - Praise and Worship is recommending that there be one service from December 30<sup>th</sup>, 2018 – March 3, 2019. Reasons why: Salem has many that go south for the winter and attendance is low during these months; having one service will save on utility expenses in the winter; and by having one service you will be able to see people you don't normally see on a Sunday morning because they go to a different service. Motion that there be one service at 9:00 a.m. from December 30<sup>th</sup>, 2018 through March 3, 2019 was seconded. Motion carried.
- **Welcome:** Discussion was held that the Welcome committee is not an official committee. Council agreed that instead of a team, they can be a committee.
- **Outreach:**
  - No numbers yet on Summerfest.
  - Building #2 at SalemWest which is being enclosed for more weather proof storage has been framed in.
  - SalemWest is looking at hiring a warehousing person.

**Unfinished Business:**

- Salem Employee Compensation Working Group is being placed on hold until all information is in and then at that time meeting date will be set.
- Capital Appeal – as of May, 2018 we have met 20% of our goal. That is encouraging. Next meeting will be in January, where they will recap the first year.

**New Business:**

- Discussion was held regarding the process on how to hire a new Director of Outreach. It was agreed that a committee of Council and Outreach should work together to put together a job

description. Committee members possibly should be the same as the Salem Employee Compensation Working Group.

- Council agreed that it was a great idea to purchase a welcome gift for Aeropipe, a new local business. Also discussed possibly bringing employees of Aeropipe to Salem, Salem West and Mustard Seed for a tour.
- There is a need to determine who has a key to the church and who has security codes to access the building. It was agreed that there should be an article in the newsletter and eblast requesting those with keys or security codes to contact the church office.

**Suggestions, Observations, and Solutions:** None received.

**Announcements:**

- Meeting with Renae Shields and Social Outreach – August 23, 2018 at 5:30 p.m.
- September Council meeting – 9/20
- October Council meeting – 10/18

**Adjournment:**

- Motion to adjourn was seconded. Motion carried.
- The next regular meeting will be held on September 20, 2018 at 6:00 p.m. at Salem Lutheran Church.
- Closed with the Lord's Prayer.

Respectfully submitted by Meriellen Pisarek, Secretary