

**Salem Lutheran Church**  
**Council Meeting Minutes from August 25, 2022**

Council Mission Statement: *We exist, with God's help, to provide leadership for the Salem Lutheran Church Congregation*

MSC = The motion was seconded and carried.

**Present:** Al Schiffler, Paul Tesdahl, Warren Balfany, Terry Tichenor, Don Hales, Mark Boike, Pastor Amanda, Jason Kempthorne, Jena Reed, Renee Voller, Peter MacKay

**Call to Order**

**Opening Prayer by Pastor Amanda**

**Approval of Minutes**

**Motion:** Approve minutes of the July 28, 2022 Council meeting. **MSC.**

**Pastor Amanda's Report**

- End of Summer Bash went well, held in the Fellowship hall due to weather.
- Working a lot on administration items right now.
- Clay has resigned and we're looking at a full custodian at 25 hrs/week, and then let the cleaning service go. We have several qualified candidates.

**Treasurer's Report**

- Terry Tichenor presented the treasurer's report.

**Motion:** Approve the July 2022 Financial Reports. **MSC.**

- Federal Program CARE Act ERC – Salem received \$136,466.40 minus 10%. This pertains to wages for years 2020 and 2021.

**Motion:** Put \$59598.84 into line 2900 for the Church and \$69,180.80 into line 2910 for Outreach. **MSC.**

**Outreach Report**

- Spray foam being done.
- Roof still leaking. Going to spray a silicone liner.
- OGB purchased a box truck. The Ford Transit is being sold.
- OGB did a program review last meeting.

**Committee Reports**

- Columbarium: Mark noted that no funding will be needed in the 2023 budget.
- Technology: No update.

- Capital Appeal: Paul noted there will be a meeting on Sept. 19<sup>th</sup>. Capital Appeal team will need to decide if we can still add the extra ~\$15K each month to the mortgage payment.
- Facilities/Kitchen: Al noted that they are trying to put a stainless strip along steps to stop the tripping/falls.
- Faith Formation/Youth: Renee noted that they are gearing up for Sunday school. There will be a backpack blessing and a Sunday Rally. We are getting the Kids Club going again, the first Wednesday of each month.
- Day Care: Paul noted that this will be taken off the agenda, but we will be open to future Day Care if the Council gets any inquiries. Pastor Amanda will put together a newsletter article.
- Memorial: Peter noted that no funding will be needed in the 2023 budget.
- Outreach Board: Nothing additional.
- Stewardship: Pastor Amanda noted that Rally Sunday is also Time & Talent Sunday. Pledge cards are due Sept. 25<sup>th</sup>.
- Welcome: Pastor Amanda noted that New Member Classes will be Sept. 25<sup>th</sup> and Oct. 2<sup>nd</sup>, for an hour after worship. New member Sunday will be Oct. 9<sup>th</sup>. Clarified Welcome Team responsibilities.
- Worship & Music: Pastor Amanda noted that the schedule for special music is set. The Cantata will return this year! Oct. 23<sup>rd</sup> first rehearsal. Dec. 11<sup>th</sup> performance.

### **Unfinished Business**

- Reducing the cost of mattress disposal: Due to the unavailability of the person to talk to the last couple of weeks, Don will meet with him next week.
- June Council decision to move \$5K from Summerfest funds line 2370 to Operating Reserves line 2910 was done, and done correctly.
- Update on Salem's Insurance review: The subcommittee members Jason Kempthorne, Bev Kuntz, Laura Martin, Jeff Mitchel and Steve Pauly talked with 3 businesses and will get the quotes to the Council for the Oct. Meeting. A decision is needed before Dec. 12<sup>th</sup> as that is when the current insurance ends.
- FYI – Pastor Amanda said that she has received most of the committees' Time and Talent information.
- Transitioning timeline for Pastor Amanda's Salem position: Discussed several options on how to proceed.

**Motion:** Our first priority is to hire a 6 month contract Pastor as soon as practical to help Pastor Amanda, while we figure out what the next steps are. **MSC.**

**Motion:** Establish a subgroup that will identify qualifications for a contract Pastor and look at the financial considerations of this. **MSC.**

**Action:** The subgroup, Mark Boike – lead, and Pastor Amanda will form the group and come to the Sept. meeting with updates.

- Follow-up to June SOS regarding the heaviness of rest room doors in the Fellowship hallway: The doors have been adjusted and feedback given.

- Outreach's Sustainability Plan: Additional feedback was given. There will be a joint meeting of the OGB and Council on Sept. 8<sup>th</sup> to review comments regarding the Sustainability Plan.
- Stewardship plan: Budget work starting. CWG meeting next week.
- Kennedy Niska's request to use a room at Salem one late afternoon a week, 4-6pm starting in January. Paul noted there are no insurance issues with this.

**Motion:** Allow Kennedy Niska to utilize a room at the Church for lessons. **MSC.**

## **New Business**

- FYI: Bridgett Quast has been hired to replace the previous manager at Salem West. She is doing ok.
- Summerfest funds for 2022 was discussed.

**Motion:** 100% of the funds the Church received via food sales and 50% of the silent auction proceeds will be used for Capital Appeal. 50% of the silent auction proceeds will go to Outreach Summerfest line 2370. **MSC.**

- Volunteer Appreciation Dinner was proposed.

**Motion:** Volunteer Appreciation Dinner cost will be split between the Church and Outreach budgets. It will be held sometime in October. **MSC.**

**Amended Motion:** Up to \$1500 from the Summerfest funds will be used for the Volunteer Appreciation Dinner instead of Capital Appeal. **MSC.**

- Summerfest 2021 funds

**Motion:** Take \$5k from the 2021 Summerfest proceeds from Operating Reserves and put it towards the Capital Appeal. **Motion Failed.** (Can be used for other pressing purposes.)

- Parking lot agreement between Salem Lutheran Church and Deerwood Bank – ongoing.
- Stewardship: What do we put on the pledge cards that go in the mail on Sept 13<sup>th</sup>?
  - After lengthy discussion: Council has decided to *substantially* support Outreach this year.
  - Because the budget is not finished yet, a number cannot be given at this time.
  - Pastor will report back to Stewardship that we will financially support Outreach.

## **Announcements**

- **The Council would like to recognize and thank all those who helped plan, set-up and in any way volunteered to help with Summerfest!! THANK YOU!! AMAZING JOB!!**
- The council would like to thank Sheltered Reality for their participation in our service and note that they would consider coming back next year.
- The joint Council/OGB meeting will be on September 8, 2022 at 6:30pm in the Fellowship Hall.
- The next regularly scheduled Exec. Team meeting will be September 20, 2022, at 3:00pm in the conference room.
- The next regularly scheduled Council meeting will be on September 22, 2022, at 5:30pm in the conference room.

## **Meeting Adjourned**

**Motion:** To adjourn. **MSC**

- Closed with the Lord's Prayer.

Prepared by: Jena Reed